



## ENVIRONMENTAL POLICY

For

**Panda Engineering (Bfd) Ltd**

ISSUE	DATE	DESCRIPTION OF CHANGE	PREPARED BY	APPROVED BY	REVIEWED BY
2	15/07/2019	CHANGE OF STAFF	K DOYLE	K DOYLE	KALLENBY
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Panda Engineering (Bfd) Ltd recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods.

## 1.0 RESPONSIBILITY

The Works Manager is responsible for ensuring that this environmental policy is implemented, however all employees have a responsibility in their area to ensure that the aims and objectives of this policy are met.

## 2.0 POLICY AIMS

We endeavour to: -

- Comply with all relevant regulatory requirements
- Continually improve and monitor environmental performance
- Continually improve and reduce environmental impacts
- Incorporate environmental factors into business decisions
- Increase employee awareness

## 3.0 PAPER AND WOOD

We will seek to: -

- Minimise the use of paper in the office
- Reduce packaging as much as possible
- Buy recycled and recyclable paper products where possible
- Buy recycled and recyclable wood products where possible

## 4.0 ENERGY AND WATER

We will seek to: -

- Reduce the amount of energy used as much as possible
- Switch off lights and electrical equipment when not in use
- Adjust heating with energy consumption in mind
- Take energy consumption and efficiency of new products into account when purchasing them

## 5.0 OFFICE SUPPLIES

We will seek to: -

- Evaluate if the need can be met in another way
- Evaluate the environmental impact of any new products we intend to purchase

## 6.0 MAINTENANCE AND CLEANING

We will seek to: -

- Use cleaning materials that are as environmentally friendly as possible.
- Use materials in any office refurbishment that are as environmentally friendly as possible
- Only use licensed and appropriate organisations to dispose of waste



## 7.0 MONITORING AND IMPROVEMENT

We will seek to: -

- Comply with all relevant regulatory requirements
- Continually improve and monitor environmental performance
- Continually improve and reduce environmental impacts
- Incorporate environmental factors into business decisions
- Review this policy and any related business issues at monthly management meetings

## 8.0 WASTE MANAGEMENT

We will seek to: -

- Reduce the amount of waste produced and recycle where possible
- Prevent the release of pollutants that can cause environmental damage
- Provide staff with relevant environmental training
- Use only environmentally friendly cutting fluids and lubricants

## 9.0 CULTURE

We will seek to: -

- Update this policy at least annually in consultation with staff and other stakeholders as necessary
- Involve staff in policy implementation for greater commitment and improved performance
- Provide staff with relevant environmental training

## 10.0 TRANSPORTATION

We will seek to: -

- Reduce the need to travel, restricting to necessary trips only
- Promote the use of travel alternatives such as email or video / phone conferencing
- Make additional efforts to accommodate the needs of those using public transport or bicycles

## 11.0 CUSTOMERS / SUPPLIERS / STAKEHOLDERS

We will seek to: -

- Reduce the need to travel, restricting to necessary trips only
- Promote the use of travel alternatives such as email or video / phone conferencing
- Use local labour and materials where available to reduce CO2 and help the community

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Kieran Doyle  
Director